

TO: Motor Vehicle Inspection Station (MVIS) and DriveON Stakeholders

FROM: Ministry of Transportation

DATE: July 2, 2024

SUBJECT: DriveON Phase 2 Equipment Order

- On **May 9, 2024**, the Ministry of Transportation (MTO) opened the DriveON portal to begin onboarding existing MVIS facilities that perform annual and semi-annual inspections or a combination of annual, semi-annual and light-duty/passenger vehicle inspections.
- Facilities that have submitted an application and completed step 7 of the application process to join the DriveON program are now eligible to purchase equipment through the DriveON portal. This includes stations that have been accepted into the program and those with applications still pending review. Once your order has been received and processed your equipment will be shipped to your facility.

Please note: Equipment orders will be processed and shipped in the order they are received.

To avoid downtime, you must order your equipment now!

To order equipment and receive a free tablet follow these instructions:

- #1** • Login into your DriveON Portal account at <https://www.driveonportal.com>
- #2** • Click on the orange "Onboarding - Inspection Centre" banner across the top of the page.
- #3** • Click on "Step 10: Equipment Purchase Maintenance Agreement and Equipment Purchase".
- #4** • Review and sign the Equipment Purchase Maintenance Agreement.
- #5** • Click "Order Equipment" and complete the three steps to place your equipment order.

- Join us for upcoming virtual sessions on how to complete your DriveON equipment order with the fast-track process. The session will be approximately 45 minutes, including a Q&A period. More details on the virtual event dates and times to follow.
- MTO will be providing **one complimentary inspection tablet** to all currently licensed MVIS facilities that have completed step 7 (Performance Contract) of the application process and have met the eligibility criteria, which includes VICs that have completed step 7 and had their application returned. The tablet savings will be applied during the purchase of the initial equipment package for stations that apply before **August 1, 2024**.
- DriveON Inspection tablets will be delivered to Vehicle Inspection Centres (VICs) with only the Training Mode functional. VICs will be able to use Training Mode on the Inspection Tablets once received, allowing time for technicians to become familiar with the equipment prior to starting inspections DriveON inspections.
- MTO is aiming to have the DriveON system Go Live on **July 15, 2024**. Therefore, all VICs that have received a tablet can begin safety inspections under the new DriveON program as of **July 15, 2024**. **Please note:** If you choose to wait to perform inspections under DriveON, you will be required to use the new system as of **August 1, 2024**, to perform annual and semi-annual inspections or a combination of annual, semi-annual and light-duty/passenger vehicle inspections.
- Once the DriveON system goes live, stations who have received the equipment but are still in the application review process will be allowed to perform inspections in the DriveON program pending final application review.
- Current MVIS facilities that only perform light duty/passenger vehicle inspections will also be eligible for one complimentary inspection tablet when DriveON is open to them. More information on this will be announced soon.
- If you have any questions about the new DriveON program, please contact the Vehicle Inspection Centre Assistance Line toll free at 1-833-420-2110 or by email at VIC@driveonportal.com.