



ROADCHECK 2016 OBSERVERS' CHECKLIST

You are invited to attend Roadcheck 2016 to observe vehicle and driver inspections being conducted at Truck Inspection Stations/inspection sites at various locations across the province.

This will give you an opportunity to observe Transportation Enforcement Officers conducting Level 1 Commercial Vehicle Safety Alliance (CVSA) inspections.

Please review the following list of safety and inspection protocol. This is required in order to maintain a high level of professionalism and ensure safety practices are followed:

1. When approaching the inspection site, please slow down, stay in the right lane and observe all signs. Stay behind any vehicles you may be following, then proceed to the staff parking area.
2. Contact the site coordinator upon your arrival.
3. You will be required to sign a waiver of liability before proceeding to the inspection area.
4. All instructions given by the site coordinator must be followed.
5. Observers must provide their own bump cap or hard hat, steel-toe safety footwear and safety vest. Anyone not having the appropriate personal protective equipment will not be permitted in the inspection area.
6. Communication between the observers and ministry officials must be through the Enforcement Supervisor/Site Coordinator.
7. If you would like to see an inspection procedure or vehicle component in more detail, it will be at the discretion of the Enforcement Supervisor/Site Coordinator, the inspecting officer and the carrier involved.
8. There will be no discussion regarding any aspect of the inspection, condition of the vehicle or defect, or any resulting enforcement action that has been taken.
9. Any knowledge obtained through observation or otherwise must be kept in strict confidence. A carrier's right to privacy must always be maintained.
10. Any videotapes or photographs identifying a carrier must not be used unless the appropriate releases have been obtained.

11. An observer violating a traffic or safety rule, or request from the Enforcement Supervisor/Site Coordinator, will be asked to leave the inspection location.
12. Any comments or observations related to any aspect of the CVSA inspection should be noted and forwarded to your association representative.
13. You are requested to be punctual when arriving at your location. As there are many people requesting to participate as observers, late arrivals may not be accommodated at the inspection location.
14. In the past, our Ministry has received a number of positive comments and suggestions for future enforcement initiatives, as a result of observer participation in Roadcheck. We are looking forward to any comments you may have, that will result in safer roads for all highway users.

Thank you for your cooperation.

A handwritten signature in blue ink that reads "Kerri Wirachowsky". The signature is fluid and cursive, with a long, sweeping underline that extends to the right.

Kerri Wirachowsky
Coordinator Roadcheck 2016
Carrier Enforcement Program Office