

ROADCHECK 2017 OBSERVERS' CHECKLIST

You are invited to attend Roadcheck 2017 to observe vehicle and driver inspections being conducted at Truck Inspection Stations/inspection sites at various locations across the province.

This will give you an opportunity to observe Transportation Enforcement Officers conducting Level 1 Commercial Vehicle Safety Alliance (CVSA) inspections.

Please review the following list of safety and inspection protocol. This is required in order to maintain a high level of professionalism and ensure safety practices are followed:

1. When approaching the inspection site, please slow down, stay in the right lane and observe all signs. Stay behind any vehicles you may be following, then proceed to the staff parking area.
2. Contact the site coordinator upon your arrival.
3. You will be required to sign a waiver of liability before proceeding to the inspection area. **Please bring the waiver included in this package with you to your visit.**
4. All instructions given by the site coordinator must be followed.
5. Observers must provide their own bump cap or hard hat, steel-toe safety footwear and safety vest. Anyone not having the appropriate personal protective equipment will not be permitted in the inspection area.
6. Communication between the observers and ministry officials must be through the Enforcement Supervisor/Site Coordinator.
7. If you would like to see an inspection procedure or vehicle component in more detail, it will be at the discretion of the Enforcement Supervisor/Site Coordinator, the inspecting officer and the carrier involved.
8. There will be no discussion regarding any aspect of the inspection, condition of the vehicle or defect, or any resulting enforcement action that has been taken.
9. Any knowledge obtained through observation or otherwise must be kept in strict confidence. A carrier's right to privacy must always be maintained.
10. Any videotapes or photographs identifying a carrier must not be used unless the appropriate releases have been obtained.

11. An observer violating a traffic or safety rule, or request from the Enforcement Supervisor/Site Coordinator, will be asked to leave the inspection location.
12. Any comments or observations related to any aspect of the CVSA inspection should be noted and forwarded to your association representative.
13. You are requested to be punctual when arriving at your location. As there are many people requesting to participate as observers, late arrivals may not be accommodated at the inspection location.
14. In the past, our Ministry has received a number of positive comments and suggestions for future enforcement initiatives, as a result of observer participation in Roadcheck. We are looking forward to any comments you may have, that will result in safer roads for all highway users.

Thank you for your cooperation.

Bob Lickers
Coordinator Roadcheck 2017
Carrier Enforcement Program Office

INDEMNITY AND WAIVER

In consideration of being permitted access to any Ontario Ministry of Transportation (“Ministry”) truck inspection station or other Ministry premises and property, and in consideration of being permitted by the Ministry to participate as an industry observer during RoadCheck 2017 held on June 6th, 7th and 8th, 2017.

I, _____, hereby agree to indemnify and hold harmless Her Majesty the Queen in right of Ontario, her Ministers, directors, officers, agents, appointees, and employees (“Indemnified Parties”) from and against any and all liability, loss, costs, damages and expenses (including legal, expert and other fees), causes of action, actions, claims, demands, lawsuits or other proceedings, (collectively, “Claims”), by whomever made, sustained, incurred, brought or prosecuted, including, without restriction, for bodily injury (including death), personal injury and property damage, whether suffered by me or any third party, in any way based upon, occasioned by or attributable to my participation or intended participation in International RoadCheck 2017. I further agree to indemnify and hold harmless the Indemnified Parties for any incidental, indirect, special or consequential damages, or any loss of use, revenue or profit, by any person, entity or organization, including, without limitation, the Ministry, claimed or resulting from such Claims.

I hereby forever release and discharge Indemnified Parties from any and all such Claims.

This Indemnity and Waiver shall apply notwithstanding any act or omission of the Indemnified Parties, even if based in negligence.

This Indemnity and Waiver shall apply to and be binding on my heirs, administrators, executors, and assigns and any of them.

Dated this ____ day of June, 2017.

Witness

Signature



Roadcheck 2017 Observer Request

Please complete this request and return to the Carrier Enforcement Program Office, no later than **May 25th, 2017**.

You can send the completed form by either:

1. Clicking on the "Submit by Email" button located at the bottom of page 2;
2. Saving the document and emailing it as an attachment to cepo@ontario.ca; or
3. Print the form and fax it to: 905-704-2467 Attn: Roadcheck 2017

Every effort will be made to accommodate your request and you will be advised of the date, time and location where to report.

Name:

Company or Assoc.:

Position:

Address:

Telephone:

Email Address:

Fax:

I have read and understand the "Observers Checklist" and will comply with the safety and inspection protocol.

I will complete and sign the "INDEMNITY AND WAIVER" and submit it to the supervisor at each location I will attend.

CEPO USE ONLY

Confirmed Location:

Confirmed Date:

Confirmed Time:

Contact Person:

TRUCK INSPECTION STATIONS

Note: Please indicate your preferred time and the location you would like to attend to observe the officers participating in Roadcheck 2017. While all locations may not be operating in the evening, every attempt will be made to accommodate your request.

Inspection Location	Tues. June 6			Wed. June 7			Thurs. June 8		
	Morning	Afternoon	Evening	Morning	Afternoon	Evening	Morning	Afternoon	Evening
CENTRAL REGION E.									
King (400)									
Whitby (401 EB)									
CENTRAL REGION W.									
Trafalgar N. (401 WB)									
Trafalgar S. (401 EB)									
Oakville N (QEW WB)									
Oakville S (QEW EB)									
WEST REGION									
Putnam S. (401 EB)									
Putnam N. (401 WB)									
Sarnia S. (402)									
Windsor S. (401 EB)									
EAST REGION									
Casselman (417)									
Lancaster (401 WB)									
Gananoque (401 EB)									
Glen Tay (7)									
NORTH REGION									
Wasi N. (11 - Powassan)									
Wasi S. (11- Powassan)									
Rush Bay (17 – Kenora)									
Cochrane (11)									
Heyden (17 – S.S.M)									
Thunder Bay N (11/17)									
Thunder Bay S (102)									
MOTOR COACH									
Niag.Falls - Upper Rapids Blvd Lot									